

## **PROGRAM ADMINISTRATOR-Health Equity Supervisor**

To ensure a coordinated response to prevent/decrease the spread of HIV, STIs, and Hepatitis in Louisiana on behalf of LSU Health Sciences Center (LSUHSC) and the Louisiana Office of Public Health (LA OPH) STD/HIV/Hepatitis Program (SHHP), the incumbent in this position will be responsible for the overseeing and monitoring work/activities of up to five programs/coordinators (including Syringe Services, Health Models, TelePrEP, Wellness Centers) and project assistants responsible for statewide operations. This position works collaboratively with internal and external partners to assist community based organizations and healthcare facilities across the state of Louisiana to become credentialed with third party payers of health services (Medicaid plans, private health insurance plans, etc.) and to build such organizations' capacity to submit billing claims for reimbursement of services provided to covered clients/patients. Additionally, in collaboration with other SHHP departments, this position works with community based organizations and healthcare facilities across the state of Louisiana to expand access to sexual health services, including Pre-exposure Prophylaxis (PrEP) and Post-exposure Prophylaxis (PEP) by building such organizations' capacity to prescribe PrEP and PEP. This position will participate in regional and statewide STI/HIV/Hepatitis prevention and services related planning, programming, and coordination/collaboration between public, private, and not-for-profit entities engaged in addressing STI/HIV/Hepatitis related issues. Position will also be responsible for informing, developing, and/or monitoring prevention programs intended to reduce or eliminate STI/HIV/Hepatitis related health disparities for oppressed social groups such as African Americans and Hispanic/Latinos, as well as Lesbian, Gay, Bisexual, Transgender, Queer (LGBTQ) and other similarly identified groups. This position will negotiate contracts with community and healthcare agencies, monitor contracts up to \$2 million dollars, provide technical assistance to central office and regional staff and grantees and others in the community, and oversee and facilitate data collection for research and evaluation purposes. This position will ensure effective adherence to the Centers for Disease Control (CDC), Health Resources Services Administration (HRSA), and LA OPH guidelines, procedures and protocols. This position will oversee cooperative and collaborative efforts between the SHHP, contractors and local and statewide public health agencies including but not limited to LSUHSC, HIV ambulatory care sites, community based organizations, Office of Public Health clinics, Office of Behavioral Health clinics and OPH Regional Offices.

### **Qualifications**

#### Required:

- Bachelor's degree in Health Education/Health Promotion, Public Health, Healthcare Management, Sociology, or closely related field.
- Five (5) years of relevant professional experience.
- Three (3) years of supervisory experience.

#### Preferred:

- Master's degree in any of the above fields.
- Three (3) years directly related experience and two (2) or more years of supervisory experience; Grant-writing and reporting experience as well as experience working in or closely with State or Federal government preferred.

#### Additional Position Information:

- Ability to read and interpret federal and state policy and research materials relating to development and coordination of insurance credentialing, insurance billing and reimbursement as well as particular STI/HIV benefits and services.
- Willingness to interface effectively and professionally with diverse levels of personnel and community partners and ability to quickly learn all aspects of STI/HIV/Hepatitis-related health disparities as well as interventions to achieve health equity.
- Ability to formulate and communicate action plans, schedules, time lines, etc. relating to planned programs to various entities statewide.

### **Applicant Instructions**

Send cover letter, resume, three professional references, and recommendation letter to:

<https://lsuhsc.peopleadmin.com/postings/7349>

Closing Date: **Open Until Filled**

LSUHSC is an Equal Opportunity Employer for females, minorities, individuals with disabilities and protected veterans.